

C-O-N-F-I-D-E-N-T-I-A-L

T/I/M-46
18 August 1966

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

TASK TEAM I - CONTENT CONTROL

Minutes of the Forty-sixth Meeting, 4 August 1966

Members or Their Representatives Present

NSA

CIA

DIA

CSS

Others Present

None

1. Minutes of the forty-fifth meeting were reviewed and approved.

2. The team examined revisions to the descriptions of modifiers and identifiers and their respective notations. Additional changes were made, however, those proposed by Mrs. Veilleux in Section D of her comments were not considered.

3. The team then took up the Subject/Modifier Structure and Notations. Problems posed by [] were deliberated upon and changes deemed necessary and desirable were made. Mrs. Veilleux's proposal for changes in the scope notes were not considered.

4. [] distributed machine listings of the area notation. Discussion ensued concerning compatability with the developing Bureau of the Budget (BoB) country code task group effort. It was noted that insofar as possible changes were being made to assure compatability with the developing BoB structure and that attaining this compatability should present no great difficulty when the BoB effort is completed and promulgated. [] was requested to develop a narrative description of the area code and its characteristics as an introduction to the area notation section. Also, he was requested to confer with appropriate people to determine if the code itself could be put on

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Group I
Excluded from automatic
downgrading and
declassification.

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8 x 10½, letter size paper rather than printer listing size.

25X1 5. [] then discussed the need to identify potential uses of the content control scheme including those which will facilitate dissemination. A considerable number of such uses were identified and Mr. Stiles will prepare a draft section of the final report treating upon them.

25X1 6. [] was requested to continue his collation of the application and dissemination testing results and have a report for the next meeting.

25X1 7. [] was requested to pull together information we have developed for a training manual and summarize it for possible use in the final report.

8. Team members were also requested to test on actual documents the new concept of linking identifiers with subjects in the same manner as is done with modifiers to determine what, if any, problems will result thereby.

9. The next meeting will be held at 0900 hours, 26 August 1966, Room 2E62 at CIA H adquarters.

[]
Secretary

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